

# **SBASCNA MEETING MINUTES**

**July 20th, 2025**

**Freeland, MI**

**OPENING:** Opened at 2:00 pm with a moment of silence followed by the Serenity Prayer.

## **READINGS:**

The 12 Concepts of NA Service - Mark

Purpose, Functions, and Responsibilities of ASC - Jeremy W.

NA World Service Vision - Courtney B.

**NEWCOMERS to AREA:** Courtney B.

**ROLL CALL:** 11 groups represented plus 1 that sent a report .

**ACCEPTANCE OF LAST MONTHS MINUTES:** Approved Chip / Joshua D.

**NOMINATIONS & ELECTIONS:** None

**OPEN POSITIONS-PLEASE ANNOUNCE AT YOUR HOMEGROUPS:** Co-Chair, and Co-Treasurer

## **TRUSTED SERVANTS' REPORTS**

### **CHAIRPERSON/POLICY AND ADMINISTRATION:**

- Cathy H. has stayed in contact with the former Activities chair and has received two more payments towards the missing funds.
- SBASCNA Ad Hoc Committee for non-profit has submitted a motion. (the motion is in full under the non-profit committee section of these minutes) Cathy H. made a motion to move forward with pursuing non-profit status for area, Joshua D. seconded all were in favor. The next step is to announce at homegroups and get a vote.

**SECRETARY:** My report is the minutes if you or any member of NA would like to receive the minutes please email: [secretarysaginawbay@gmail.com](mailto:secretarysaginawbay@gmail.com) Attached to the minutes you will find the 2025 Attendance Record. ILS Janell K.

**RCM:** We will be meeting face to face on August 3rd, 2025. I will be in attendance and presenting 6 checks to the Regional Treasurer. They report available funds \$3,758.22. We will be having a conference agenda report training on January 31st, 2026 (flyer to follow). Please review the regional guidelines that were sent to all GSR's so we can vote to approve. ILS, Don M.

**TREASURER:** July 2025 SBASCNA Treasurer Report

Available Funds \$ 4,035.78

Group Donations \$ 204.05

Literature Sales \$ 349.08

Total Credits \$ 588.13

Outstanding Checks \$265.27 (Regional Donations)

Grateful to Serve Cathy H.

## 6 month Tresurer's Report

	Jan	Feb	March	April	May	June	Total
Group Donations	\$234.00	\$178.59	\$262.10	\$177.33	\$325.47	\$204.05	\$1,381.54
Literature	\$718.62	\$315.05	\$642.10	\$804.73	\$422.77	\$349.08	\$3,252.35
Activites	\$383.00		\$200.00	\$236.00	\$342.00	\$35.00	\$1,196.00
RCM							\$0.00
H&I							\$0.00
							\$0.00
Total Donations	\$1,335.62	\$493.64	\$1,104.20	\$1,218.06	\$1,090.24	\$588.13	\$5,829.89
Debits							
MRCNA	\$18.18	\$23.40	\$17.86	\$26.21	\$17.73	\$32.55	\$135.93
rent	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$210.00
zoom				\$169.49			\$169.49
lit	\$538.00	\$724.02	\$639.56	\$844.40	\$880.77		\$3,626.75
PO Box		\$64.00					\$64.00
Activites			\$119.79				\$119.79
Supplies							\$0.00
Printer Repair							\$0.00
Printer Suplies				\$121.46			\$121.46
H&I		\$13.39	\$21.62			\$10.30	\$45.31
P R							\$0.00
RCM							\$0.00
Total Debits	\$591.18	\$859.81	\$833.83	\$1,196.56	\$933.50	\$77.85	\$4,492.73
Gain/Loss	744.44	(366.17)	270.37	21.50	156.74	510.28	\$1,337.16

## SUBCOMMITTEE REPORTS

**ACTIVITIES:** No meeting is scheduled at the time.

This Hot Summer Nights Dance which was held on June 21st. We took in \$490 between admission, food, 50/50 raffle. We spent \$376.04 on D.J., facility rental, pop, food & decorations which left \$113.96 for MRCNA & area. Donations of silverware, paper plates, chips, pop, water, coffee, creamer & sugar was donated to H&I for their learning day fundraiser. The next NA fundraiser will be held on August 3rd, which is the annual canoe/kayak trip. Flyers are out for the event with prices, times, etc. In Loving Service Linda & her team.

**HOSPITALS & INSTITUTIONS:** Good afternoon, Family, I have a few things to report this month. The committee was able to secure a pavilion in Bay City Carroll Park (cost \$150) for the learning day. We have a receipt and we are asking for reimbursement for the cost of the pavilion. All of the food has been donated by members as well as games and speakers have been secured, we have made up flyers for distribution and the event is posted on the website. Tricap hasn't changed, the women have continued to thrive. I have no information to report for the men's side. The Bay County jail meeting is going very smoothly. Lots of participation from the attendees and they continue to ask for literature. I am making an order for more literature this month to replenish my supply. Nothing new to report for DOT at this time. I think things are running well and they haven't asked for any supplies. The Roscommon County jail is doing very well. We have developed a good relationship with the facility and the attendance has been strong. The Ten16 speaker meeting is doing well. We have received lots of positive feedback from the treatment center as well as the attendees. I appreciate all the support from the community. We have speakers lined up through August 19th. There is still one more slot left for the month of August.

Recently I was contacted and informed that Tia Clark the contact person for the Saginaw Correctional Facility (Freeland Prison) had been in contact with Doug D. The Regional Public Relations Chair for Narcotics Anonymous and I was forwarded the link to contact her. I sent Tia Clark an email promptly, Tia Clark responded quickly the following Monday and informed me that she did not have anyone on file that had applied, and she sent me a link for the required paperwork. The requirements still stand a minimum of 7 years out from the last felony and 1 year clean time, general understanding of the twelve steps and twelve traditions, working with a sponsor and regular meeting attendance. We did not have a Group conscious meeting but we have communicated with each other to the best of our ability I will schedule the next business meeting for Monday August 4th 3pm in room 1 at the Alice and Jack Wirt public library 500 center Ave Bay City MI, 48708, I had to print off and laminate some new readings for the Bay County jail (cost \$5.30) and have a receipt for reimbursement, as well as the receipt for the pavilion in Bay City Carroll Park I will need reimbursement for that as well. ILS Josh D

**LITERATURE:** I sold \$348.08 plus filled an H&I order. I owe West Branch 3 white books. I'm ordering now for the Newcomer Event so I hope they give me a heads up for what they are thinking. But the area cabinet is restocked for now. In loving service, Peg & Committee

**NEWCOMER EVENT:** Hi, my name is Dana, I'm an addict. July's subcommittee meeting was on 07.11.25. We finalized details for August's Fundraiser. We also have filled 3 out of 6 speaker panels and 1 of the main speaker slots, for the event in October. We also asked the home groups if they had any lit or 7th tradition they would like to contribute. Down with Disease is donating \$200, bringing our total to \$1017. I also sent a copy of a flyer to the Area email. Please take copies back to your homegroups. I will have the literature order ready by next area. Our next meeting will be on August 8th, 2025 after the Down with Disease meeting in Midland. ILS, Dana

**PUBLIC RELATIONS:** Monday August 11 th , Midland following the How it Works group meeting (~7:50pm) also on Zoom using the How it Works group meeting code (236328539)

Nobody attended the most recent PR meeting except me. I received an email from the Regional PR chair regarding a request by the Saginaw Correctional Facility for NA support. I contacted our H&I chair and forwarded the email to him. Our website is current to the best of our knowledge. Flyers for events that are hosted by Saginaw Bay Area groups or subcommittees may be emailed to the web servant SBANAweb@outlook.com or myself for posting on our website. All documents must have the name of the home group or subcommittee which is sponsoring the event printed on the flyer. My term as PR chair will end next month, and I appreciate the opportunity to serve. I will not seek re-election.

Please send all meeting changes to myself (radio883@yahoo.com) with Meeting Information in the subject line (to help keep it out of my SPAM folder).

Bryan H.

**RETREAT:** The next sub-committee meeting will be July 22nd, 2025 at 6:00 prior to Survival Meeting in Saginaw The final bill has been received from the DNR. The committee will review the final report at the next meeting and present the final report to the area in August. In loving service, Tim S.

## AD HOC COMMITTEE REPORTS

**FINANCIAL RESPONSIBILITY:** No report given.

### AREA NONPROFIT:

Date: July 20, 2025

Submitted By: S.B.A.S.C.N.A. Ad Hoc Committee for Becoming Non-Profit

Motion: To allow the S.B.A.S.C.N.A. Area to become a Tax Exempt 501(c)(3) Corporation under the provisions of Section 501(c)(3) IRS.

NOTE: Section 501(c)(3) is the portion of the US Internal Revenue Code that allows for federal tax exemption of nonprofit organizations, specifically those that are considered public charities, private foundations or private operating foundations.

Reasons for Motion:

Here are the reasons the Area Ad Hoc Committee feels it is important to obtain a Tax-Exempt status.

1. Legal Liability. Corporations provide limited liability protection to their owners (in our case Board & Committee Members). Typically, the owners are not personally responsible for the debts and liabilities of the business; thus, creditors cannot pursue owners' personal assets, such as a house or car, to pay business debts. Currently the Retreat Chair signs the contract with the DNR Center, thus making them legally liable for the provisions of that contract. This is an unnecessary burden that we place on the Chair Person and is somewhat irresponsible on our part to ask someone to put themselves and their personal finances at risk should an unexpected issue arise. This will also add the same protection to all subcommittee chairs holding events.
2. Being a "Corporation" allows us to have ease of transferring "Board Members" without going through the whole process every time key Board Members are replaced.
3. Having the 501(c)(3) status relieves our worry every year that we will be asked to pay the 6% Sales Tax to the DNR Center, as stated in our contract. We currently have the anticipated tax money for a single Retreat of \$1,200.00 set aside should we be asked to pay it. This money will be used to pay any expenses incurred in this process.
4. The new 501(c)(3) status would allow us to take other forms of payment such as a credit card for registrations, shirt sales and donations. Currently because we are not legally recognized as a "non-profit" organization, taking such payments would require using an individual member's personal information, such as their bank account and social security number, and would be considered personal income for that member's personal finances. This technically would show up as "income" for that member and they would be responsible for paying income tax on it.
5. Area will save money on literature purchases by not having to pay taxes on the purchases.
6. This change will position Area to properly support raffles and other fund-raising activities.

Requirements for being Tax Exempt:

1. File with the State of Michigan for a Tax ID number. This is simple, takes just a few days and costs about \$20.00.
2. File that Tax ID number with the IRS. This is simple, takes just a week or so and costs about \$20.00
3. File for 501(c)(3) status with the IRS. This requires a very long and technical form to be filed out and submitted to the IRS. and could take several months to receive a reply from them as to their decision whether we would be granted "non-profit" status under a 501(c)(3) corporation. A non-refundable fee of \$500.00 is required by the IRS to file this form.

This form has such required info as:

- a. Name of Organization

b. Purpose and function

c. List of Board Members: 1. President 2. Secretary 3. Treasurer

We will attempt to follow the process used by Region to become a non-profit Corporation. If it becomes necessary, we will work with Alan Wazny, the CPA who worked with Region to become a non-profit organization. His CPA firm's fee is \$600.00 for this entire process.

4. The Area would be required to file annually a Federal Tax Return. The first year we would require an accountant to file the return. This will cost about \$500 and will be covered by the Retreat money set aside for taxes. The following years the board can file the taxes.

5. Notables:

1. We would be using the existing \$1,200.00 we have put aside for the Retreat's "anticipated" sales tax to pay for becoming a 501(c)(3).

2. The "Board Members" for the new 501(c)(3) would be President- Area Chairperson, Secretary- Area Secretary, Treasurer- Area Treasurer. The board for the corporation would always be made up of the area board members and would change when the area administrative members are elected.

3. For the last 30+ years, the Retreat has not paid sales tax. The contract states: "Should your group fall under tax exempt status, please provide your state issued Tax Exempt Letter together with your contract". It is only a matter of time before they request this letter and we currently do not have one. So we would be charged 6% Sales Tax, which would be around \$1,200.00. Getting our 501(c)(3) non-profit tax-exempt status could take several months and our hope is that we will have this status by the time of the next annual area retreat.

In Loving Service The SBASCNA Area Ad Hoc Committee for Becoming Non-Profit

## GROUP REPORTS

**BAREFOOT MEETING (West Branch):** Next business meeting August 17th, 2025. Group Donation \$11. ILS Jeremy W.

**COMMON GROUND (West Branch):** \$20 Group Donation. ILS Glen

**COMMON WELFARE (Bay City):** Next business meeting August 17th, 2025. Group Donation \$30. Group had an urgently called for business meeting 06.19.25. Four days after June area. All members present and we made some group changes, which are listed below. Common Welfare is doing well. An average of 10 addicts per meeting for the past month. Plus, new format of steps and traditions is working just fine.

New Location: Corpus Christie Parish 1000

**DOWN WITH DISEASE (Midland):** Business meetings are the second Saturday of the month following the Saturday 10am meeting. Attendance is going well. The group decided to donate \$200 to the Newcomer Event towards literature giveaways. ILS Janell K.

**HOPE DEALERS (Freeland):** New NA meeting in Freeland at Zion Evangelical. Thursday nights at 6:30pm starting August 7th, 2025. Random topic format / rotating format. ILS Courtney B.

**HUGS NOT DRUGS (St. Helen):** No changes at this time. ILS Gloria H.

**RECOVERY NATION (West Branch):** Group Donation \$15. ILS Glen

**SURVIVAL (Saginaw):** Moved to St. Demetrios Greek Orthodox Church, 4970 Mackinac Road. ILS Cathy H.

**OLD BUSINESS:**

- MRCNA \$\$ - Discussion was had to keep the \$113.96 profit from the Hot Summer Nights Event for a future MRCNA donation. Let's table this until next month.
- Zoom issues: the Secretary (Janell) does NOT have the willingness to maintain the zoom meeting during the Area meeting. If someone else would like to attend area each month and perform this task please do. If not lets take it our of the guidelines. ILS Janell K.
  - There are sub-committees who utilize our area zoom account and it was requested that we do continue to pay for it.

**NEW BUSINESS:**

- A new group has been approved by Area. HOPE DEALERS will meet Thursday nights at 6:30pm at the Zion Evangelical Church in Freeland starting August 7th.

**OPEN FLOOR:**

- None

**Meeting ends at 2:49 pm**

**FLYERS & MEETINGS:** Send to [SBANAweb@outlook.com](mailto:SBANAweb@outlook.com) (PDF FORMAT)

**LITERATURE ORDERS:** [SaginawLit@gmail.com](mailto:SaginawLit@gmail.com) [Fillable Excel Order Form](#)

# Announce at Home Groups

Open Service Positions: Co-Chair & Co-Treasurer

In August there will be nominations and elections for the Sub-Committees.

**Vote needed:** Should Area continue to move forward with becoming a non-profit? (please review the motion in the minutes in the Non-profit ad-hoc section)

## Sub-Committee Meetings

**Activities:** TBD

**Financial Ad-Hoc:** TBD

**Hospitals & Institutions:** Monday August 4th 3pm in room 1 at the Alice and Jack Wirt public library 500 center Ave Bay City MI, 48708 Also meets virtually on zoom +1 929 205 6099 US (New York) Zoom ID 81481235718 Password: na <https://us02web.zoom.us/j/81481235718?pwd=MmFKKzZ0VEFhVWJxYktjUHY0ejJmUT09>

**Literature:** Sunday August 17th, 2025 - Noon (before the P&A meeting)

**Newcomer Event:** August 8th, 2025 Friday 7:15 pm at Midland Reformed Church 1100 N. Saginaw Road after the Down with Disease meeting.

**Non-Profit Ad-Hoc:** Contingent on how the homegroups vote on whether or not to pursue non-profit status.

**Policy & Administration:** August 17th, 2025 1pm - before Area

**Public Relations:** Monday August 11th, 2025 , Midland following the How it Works group meeting (~7:50pm) also on Zoom using the How it Works group meeting code (236328539)

**Retreat:** July 22, 2025 at 6:00 prior to Survival Meeting in Saginaw.

**Next Area Meeting:** - August 17th, 2025 - 2pm - Zion Lutheran Church 545 7th Street, Freeland, MI 48623  
Meeting will not be held on zoom. If anyone has the willingness and know how to make this happen we can resume having area on zoom as well as in person.