

Proposed Guideline Changes for Newcomer Event Subcommittee

- A. This committee will consist of a chair, co-chair, and a secretary (co-chair and secretary dependent on willingness). Also, any NA member who wishes to carry the message of recovery through service-work.
- B. The primary purpose of this committee is to plan and hold an annual, day-long mini convention where members share experience, strength and hope, and spread an NA message to newcomers.
- C. The secondary purpose of this committee is to raise funds for the newcomer event by hosting NA-related fundraisers throughout the year.
- D. The committee's funds will be held in trust by the Area Treasurer. These funds are for use by the committee at their discretion, with area approval, and are not to be used for any other area expenses except in the case of the committee's dissolution.
- E. A prudent reserve of \$300 will be given to the committee's chair, received from the committee's trusts held at area, to be used for operating expenses and fundraisers.
- F. Funds for larger fundraisers or the event itself may be requested by the committee chair, from the committee trust, above the \$300 prudent reserve. The chair will provide a reason for the funds and the estimated expenses. Any excess funds after expenses are paid, above the \$300 prudent reserve, will be returned to the Area Treasurer and placed back in the committee trust.
- G. The committee will use all donations received through its fundraisers, or any other manner, in the following ways:
 - 1. Hosting further fundraisers for the event.
 - 2. Expenses for the event itself, including rent, food, literature, and other miscellaneous expenses for the event.
 - 3. Operating expenses of the committee.
 - 4. Use of any excess funds outside of the previously stated will be discussed by the committee and brought to area for approval.
- H. The duties of the chair will include:
 - 1. Scheduling and chairing monthly subcommittee meetings, in which other service positions will be discussed and voted upon.
 - 2. Providing a monthly, itemized account of the committee's funds and the expenses of its fundraisers as well as the annual event.
 - 3. Keeping close communication with surrounding ASC's, Area Subcommittees and Groups to help avoid conflicting events when possible.