

**NORTHWESTERN MICHIGAN AREA SERVICE COMMITTEE MEETING  
MINUTES FOR MAY 19, 2019**

**OPENING:** Casey J. opened with the Serenity Prayer. Ricky M. read the Service Prayer. Judy L. read the 12 Traditions. Hannah B. read the 12 Concepts.

**ATTENDANCE:** Darick F., Jen S., Megan S., Casey J., Judy L, Dylan W., Tim C., Justin A., Ricky M., Lindsay H., Rick V., Hannah B., Jen V., Mark H., Kelly A., Mindy L., Gwinn, Amanda C., Pete M., Adam N., and Krystal C.

**WELCOME NEW GROUPS:** None.

**OPEN POSITIONS:** Co-Facilitator and Co-Treasurer.

**TRUSTED SERVANTS REPORTS**

**Secretary:** Jen S.

April Minutes are complete and have been emailed to everyone, but they may still need to be posted to the website. Megan S. has completed the decisions chart. Thank you for letting me serve.

**Treasurer:** Jen V.

Area's starting balance was \$315.01. Our total income last month was \$680.05. Our total expenses were \$306.00. Last month, we paid rents for a total of \$50.00 paid three months of the storage unit for \$96.00, transferred \$65.00 to Literature for PR, and gave PR \$95.00 for schedules. This month, the bills due are rent at Munson of \$40.00 and Literature cabinet storage rent at 5/O for \$10.00. Our available balance for budget requests is \$689.06.

Activities Committee had a start balance of \$69.00, income of \$5560.00, and expenses of \$225.00 (which was an Area donation), leaving their balance at \$400.00.

Retreat Committee had a start balance of \$1,461.46 and income of \$100.00, bringing their balance to \$1,561.46.

Literature had a start balance of \$492.56, income of \$405.76, and expenses of \$601.72, bringing their balance to \$296.60.

Last month, James counted money with me and then I went to the bank to deposit.

The Treasurer's Report and copies of the bank statements are available to pass around. I am here to answer any questions.

Thanks for letting me serve!

Jen V.

**RCM:** Amanda C.

Hey Fam,

The next Regional meeting will be held Sunday, June 2<sup>nd</sup> at 9:00 a.m. at the City Hall Building in Whitehall, Michigan located at 405 E. Colby Street. The event before Region is at the same



them one on one at their convenience. This is effective immediately. Our trusted servants are doing an outstanding job and it's a much more genuine experience this way. You will find all of the appropriate information in our new PR home group folders!!!! We will have these ready for you at June's Area meeting. In there, you will find information about Public Relations, along with descriptions of the different ways you can serve, open positions, clean time requirements, coordinators and their contact information, the Do's and Don'ts of H&I service, and more will be revealed because Dylan is working diligently on this project. If you have any ideas for us, please come to Public Relations June 2<sup>nd</sup> at 5:30pm! On a similar note, we will be reviving the "Being of Service" in the Northwest Area informational pamphlet!!! Wow, and this is just the opening paragraph!!

If this is your first Area, welcome! We are so glad you're here! If none of this makes sense right now, keep coming back, we all work together for the common goal of reaching the addict who still suffers, and you have the opportunity to get involved and be enthusiastic too!

We need males at the Wexford County Jail. Yon went and put in his application on Thursday and attended the New Freedom meeting. The jail meetings are Friday at 7:00 p.m. Oaks Facility in Manistee is going great, the inmates are very appreciative and interactive. The Grand Traverse County Jail is going well, we are very thin on men but are thankful for those that continue to make these meetings possible. The attendance at Kalkaska County Jail is spotty but we are going in every Friday. The women's meeting appears to be going very well.

New schedules here today! Take note that there will be no beach meeting this year on the schedule. You can always try Stepping in the Dunes in Empire, Wednesday nights at 8:00 p.m.!

We had two calls last month. One female needed help getting to a meeting and one male from downstate was looking for a meeting schedule in his Area.

Still no response from Safe Harbor. We have been reaching out to try to coordinate an IP rack/schedules/any contact at all on and off for a couple of years. Nothing back. Will keep trying. PR week will be taking place June 3-9! We have the use form for the Intersection for the event for the recovery community that will be taking place June 8<sup>th</sup> from 1:00-8:00 p.m. There's a \$75 fee. We will talk about things like H&I, Poster Drive, Phone Line training, Sponsorship Behind the Walls, and more! Our event for professionals will be held at the Library June 5<sup>th</sup> from 1:00-3:00 p.m. There is a \$100 fee for the use of the room. We have received donations and have already paid for the space!!! The first hour will be an observed meeting. We welcome anyone from this service body to come in plain, clean clothes. There are fliers.

Fellowship development is alive and well. A few different car loads went to Kalkaska and Cadillac in the beginning of May. Ashley A. is planning on attending Kalkaska/Rapid City meetings somewhat regularly. She plans on going to Rapid City this coming Wednesday. She is from that area and wants to help increase awareness of the meetings out there. If you have feelings like that, public relations is the place to come. We can navigate it together! Come join us!!

Thanks for letting me serve,  
Casey J

**Retreat:** Cathy T.

**Average Attendance:** Not Reported

**All Positions Filled?** Yes

**Open?** None

We have decided on merchandise and the vendor we will use. After much deliberation, we decided to use Pat Hyde again for the shirts and hoodies. We had some issues last year but have talked them through with him and decided to give him another chance. He is a local vendor and giving us a better rate than we could get anywhere else. We are getting T-shirts and hoodies from him. We will also have lanyards from a different vendor. We were hoping to have the shirts ordered by now but due to some discussion at area last month, I was told I had to come to area to request the checks. This has delayed us and is something I would like to discuss further in old business.

I can share my experience and some history regarding the decision made by this area body many years ago to have seed money from the prior retreat put into an account and kept separate from the area funds. My reports always contain detailed accounting information and itemization of expenses and income, eliminating the need for a separate request form. A budget request form is not necessary because I am not requesting a budget from the area funds. I try to keep this simple and clear for myself, the retreat treasurer, the area secretary and the area treasurer.

Our Pancake Breakfast on April 27<sup>th</sup> was a great fundraiser. Good food, lots of fun and fellowship had by all who attended. We raised \$261.00; of that, we gave the Church a donation of \$20.00, leaving us with a net profit of \$241.00. All food was donated by the committee members. I have the money with me today to be deposited in our account.

We had a Garage Sale yesterday which was another successful fundraiser! It was rainy, cold and miserable outside but we still had fun hanging out and selling stuff. Thanks everyone for the donations of stuff and for those who helped set up, tear down and wheel and deal with people. It didn't seem very busy, but we made \$343.75! I have that money with me today also to be deposited to our account.

The next event and fundraiser will be the Air Foundation Campout from Saturday, June 15 to Sunday, June 16. This will be an intimate gathering under the stars in a beautiful location about 1 mile from Pyramid Point. It is Tent camping only, no campers. There will be some electricity there but mostly primitive. We are providing dinner Saturday night and breakfast on Sunday morning. The cost, including camping and meals is \$15.00 per person in advance or \$20.00 per person the day of the event. Kids 12 and under are free. There's volleyball and hiking and a speaker around the bonfire. Arrival time is 1:00 on Saturday, departing noon on Sunday. I have flyers for you to take to your groups.

I am requesting the following checks, totaling \$543.50, (expenses) to be written from our account:

- Pat Hyde, \$460.00 (half down on our t-shirt/hoodie order)
- Toni Sober, \$83.50 (Lanyard order)

I have a total in cash of \$584.75 to be deposited to our account. I was also told that we finally got the check from ATS for \$100.00 for the Talent Show, bringing our total income to \$684.75.

Below is our updated account summary:

**Beginning Balance:** \$1,461.46  
**Expenses:** (\$543.50)  
**Income:** \$684.75  
**Ending Balance:** \$1,602.71

That's it for now! Thank you for the opportunity to serve.  
Cathy T.

**GROUP REPORTS**

**Boardman:** Ricky M.      **Average Attendance:** 60      **Donation:** \$30.00  
**All Positions Filled?** Yes      **Open:** None.  
The group is going well.

**Clean & Serene (Manistee):** Amanda C.      **Average Attendance:** 8      **Donation:** \$0  
**All Positions Filled?** No      **Open:** All

**Clean in the County (Benzonia):** Jen S. (Proxy for Carol C.)      **Average Attendance:** 7  
**Donation:** \$0      **All Positions Filled?** Yes.      **Open:** None  
The group is doing fine.

**Freedom Group:** Dylan W.      **Average Attendance:** 25      **Donation:** \$0  
**All Positions Filled?** Yes      **Open:** None  
The group is going good.

**Frontside:** Kelly A.      **Average Attendance:** 12      **Donation:** \$13.00  
**All Positions Filled?** No.      **Open:** Treasurer.  
The group is good. Attendance has been up.

**JFT (Irons):** Rick V.      **Average Attendance:** 4      **Donation:** \$0  
**All Positions Filled?** No.      **Open?** All  
The group is slow but steady.

**JFTBTB:** Mindy L.      **Average Attendance:** 40      **Donation:** \$30.00  
**All Positions Filled?** No.      **Open?** Co-GSR  
In need of lead speakers. Need 90 days clean and no DRT.

**Lean on Me (Cadillac):** Jen S. (Proxy for Ashely S.)      **Average Attendance:** 10-15  
**Donation:** \$15.00      **All Positions Filled?** Yes.      **Open?** None.

**Never Alone:** Judy L.      **Average Attendance:** 16      **Donation:** \$0  
**All Positions Filled?** Yes      **Open?** None  
The group is going well. Nice attendance.

**New Attitudes (Manistee):** Amanda C.      **Average Attendance:** 6      **Donation:** \$0  
**All Positions Filled?** Yes      **Open?** None

**Rapid City Group:** Jen S. (Proxy for Lindsay B.) **Average Attendance:** Not reported.  
**Donation:** \$0 **All Positions Filled?** Yes **Open?** None.  
We now have a GSR, Secretary, Treasurer, and a rotating Chair! Things are going great!

**Recovery @ 5/0:** Darick F. **Average Attendance:** 25 **Donation:** \$31.00  
**All Positions Filled?** No **Open?** Co-Treasurer, Co-Secretary, and Co-Chair Positions<sup>1</sup>.  
The group is vibrant. We will be doing a group inventory on June 5<sup>th</sup>. We will be holding a Speaker Jam. More will be revealed. Our Group Conscious has changed from the 1<sup>st</sup> Saturday of the month at 1:00 p.m. to the 1<sup>st</sup> Wednesday of the month at 6:30 p.m. to allow more members to attend.

**Recovery First:** Justin A. **Average Attendance:** Low at noon; 25-50 on Tuesdays  
**Donation:** \$0 **All Positions Filled?** No **Open?** Alternate GSR, Alternate Secretary, Alternate Treasurer.  
We have had a low 7<sup>th</sup> tradition. There has been poor attendance at the noon meetings. We are not hosting the beach meeting this year.

**Rise and Recover:** Pete M. **Average Attendance:** 6 **Donation:** \$10.00  
**All Positions Filled?** Yes **Open?** No  
The group is going well.

**Step Study (Brethren):** Rick V. **Average Attendance:** 6 **Donation:** \$0  
**All Positions Filled?** No **Open?** All  
The group is going well.

**Stepping in the Dunes:** Jen S. (Proxy for Don C.) **Average Attendance:** 4 **Donation:** \$0  
**All Positions Filled?** Yes **Open?** None  
The group is going well.

**Sunday NA:** Krystal C. **Average Attendance:** 60 **Donation:** \$25.00  
**All Positions Filled?** Yes **Open?** None  
The group is going great.

**Women in Recovery:** Megan S. **Average Attendance:** 28 **Donation:** \$24.00  
**All Positions Filled?** No **Open?** Secretary and Co-Chairs.  
The group is going well. We have had good attendance.

## **BUDGET REQUESTS**

**PR:** \$75.00 for The Intersection, and \$10.00 for IPs = \$85.00.

**RCM:** \$25.00 for RCM to travel to Region, \$109.00 for the MZSF, and \$310.00 for the Region donation = \$444.00

## **OLD BUSINESS**

1. **Budget Request Forms.** The discussion was continued from last month. The Retreat Committee expressed concern about having to wait for Area approval to conduct their

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<sup>1</sup> Wednesday noon co-chair, Friday noon co-chair, Friday 6:00 p.m. co-chair, and Saturday noon co-chair.

business such as ordering merchandise, etc. It will impede their process. The money they need/use for the Retreat is not a budget request because it is money set aside, not coming from others or relying on others to fund it. This is money they have raised themselves. Retreat, Activities, and Literature have funds that they have raised. They have Treasurers to keep track of their books and money. If someone has an opinion as to how they spend their money, they have the opportunity to ask questions and voice their opinions at the subcommittee meetings. The subcommittees are not the problem.

It was also brought up that many of these issues we are discussing at length today have been previously decided by this body and it is just a matter of updating our Guidelines.

2. **Multi Zonal Service Forum.** We discussed how much of a donation we could afford to make to send the RCM and RCMA to this forum. We need to let Region know by their June meeting what we can afford to donate so that they know what they will need to pay to cover the difference. It was decided that we would pay \$109.00.
3. **Decision List.** The Secretary was asked at previous meetings to create a list of decisions that this Area body has made in order to eliminate constantly discussing the same matters over and over again as faces change at Area. Megan S. has created this document based on a sample from Region provided by Amanda C. It was suggested that any changes to the decision list be made in red, the list then brought to Area for approval and then to the groups for approval, and then once things are approved, they can be changed to black on the list.

#### **NEW BUSINESS**

1. **Webservant.** It was suggested that the Area webservant be a position at the Area level. This was tabled until the next meeting.

#### **OPEN SHARE**

#### **CLOSE**

**NEXT MEETING WILL BE SUNDAY, JUNE 16, 2019, 4:00 P.M. AT THE COWELL  
CANCER CENTER IN TRAVERSE CITY ACROSS FROM MUNSON MEDICAL  
CENTER**

### **INFORMATION TO TAKE BACK TO YOUR HOME GROUPS:**

1. Please announce that Region still has an open position for Co-Webservant. See Amanda C. or Sally S. for more information on this position if you are interested or know anyone that might be.
2. Please announce that Area still has the following positions open: Co-Facilitator and Co-Treasurer.
3. If there are any meetings in outlying areas (not Traverse City) that have the willingness and desire to host Area. Please let us know.
4. You can now call the Campground to reserve your sites for the Retreat. Payment is due upfront.
5. Upcoming Events:

June 1-8 – PR Week

June 15-16 – NWACNA Camping Fundraiser – Air Foundation

June 22 – Disc Golf

## Service Prayer

God, grant us the knowledge that we may act  
according to your divine precepts.

Instil in us a sense of your purpose,  
make us servants of your will and  
grant us a bond of selflessness that this  
may truly be your work, not ours,  
so that no addict, anywhere,  
need die from the horrors of addiction.



**NorthWest Michigan Area of Narcotics Anonymous**

**Treasurer's Report**

Date

*May for April*

Income	Amount		Expenses	Amount	CK #
Boardman Group	30	✓	Rent - Friends of the Light	40	
Clean & Serene (Manistee)			- Munson Foundation	10	
Freedom Group			Region Donation		
Frontside	3	✓	Region Phonline		
Growth through Recovery			RCM		
Just for Today (Irons)			PO Box		
Just for Today by the Bay	30	✓	Storage Unit	96	
Lean on Me (Cadillac)			Liability Insurance		
Living Clean	34.40	✓	Activities		
Never Alone			Public Relations	95 schedules	1172
New Attitudes (Manistee)	60.65	✓	Transfer: Circle One <u>Literature</u> Activity Retreat	65 (PR)	
New Direction (Lake City)					
New Freedom (Cadillac)					
Rapid City Recovery					
Recovery @ 5/0	225	✓	Activities Committee		
Recovery First			Start balance	69	
Rise & Recover	10	✓	Income	556	
Step Study (Brethren)			Expenses	225	
Sunday NA	25	✓	New balance	400	
Women in Recovery	37	✓			
			<b>Retreat Committee</b>		
			Start balance	1461.46	
Activities	225		Income	100	
Public Relations			Expenses		
Retreat Committee			New balance	1561.46	
			<b>Literature Committee</b>		
<b>Area Account</b>			Start balance	492.56	
Starting balance	315.01		Income: Cash/Check	340.76	
Total Income	680.05		Income: Transfer	65	
Total Expenses	306		Expenses	601.72	
New balance	689.06		New balance	<del>598.32</del> 296.60	
Prudent Reserve					

**Bank Statement Reconciliation Form**  
**Northwest Michigan Area Service Committee**  
**of Narcotics Anonymous**

Checking account reconciliation for the month ending May 2019

- A) Bank statement balance..... 4009.85
- B) Subtract Activities ending balance..... 400
- C) Subtract Retreat ending balance..... 1561.46
- D) Subtract Literature ending balance..... 298.32(?)
- E) Subtract "outstanding checks"..... 461  
 (Total of all checks written that have not yet cleared the bank.)
- F) Ending balance..... 689.07  
 (This should equal the balance of Area)

If those figures don't match exactly, one of the following mistakes may have occurred:

1. A mathematical error somewhere in the treasurer's report form.
2. A mistake in entering (or failure to enter) a check or deposit in the treasurer's report form.
3. A math error in steps A through F above.
4. Entering the wrong figure in step A above.
5. Failure to subtract service charges or add interest in your treasurer's report form.



**Credit Union ONE**  
 400 E. Nine Mile Road  
 Ferndale, MI 48220  
 (800) 451-4292

Print this page

Checking : Totally Free Business Checking [REDACTED]

**Balance : \$4,009.85**

**Account Nickname :** Totally Free Business Checking  
**Account Name :** Totally Free Business Checking  
**Account Number :** [REDACTED]  
**Balance :** \$4,009.85  
**Avail Balance :** \$4,009.85

**Total Check Holds :** \$0.00  
**Total Card Holds :** \$0.00  
**Total Management Holds :** \$0.00

**Date Range :** 03/01/2019 to 05/19/2019

Date	Description	Flags	Category	Amount	Balance
5/10/2019	Check #1173		None	(\$10.00)	\$4,009.85
5/8/2019	Check #1174		None	(\$40.00)	\$4,019.85
4/24/2019	Check #1163		None	(\$10.00)	\$4,059.85
4/22/2019	Check #1171		None	(\$125.00)	\$4,069.85
4/22/2019	Night Drop/Mail Deposit		None	\$331.00	\$4,194.85
4/22/2019	Night Drop/Mail Deposit		None	\$100.00	\$3,863.85
4/22/2019	Night Drop/Mail Deposit		None	\$340.76	\$3,763.85
4/22/2019	Night Drop/Mail Deposit		None	\$680.05	\$3,423.09
3/29/2019	Check #1170		None	(\$75.00)	\$2,743.04
3/25/2019	Check #1166		None	(\$40.00)	\$2,818.04
3/25/2019	Check #1165		None	(\$505.18)	\$2,858.04
3/20/2019	Check #1169		None	(\$81.00)	\$3,363.22
3/19/2019	Check #1151		None	(\$25.00)	\$3,444.22
3/19/2019	Check #1160		None	(\$25.00)	\$3,469.22
3/19/2019	Check #1155		None	(\$50.00)	\$3,494.22
3/18/2019	Night Drop/Mail Deposit		None	\$20.00	\$3,544.22
3/18/2019	Night Drop/Mail Deposit		None	\$414.01	\$3,524.22
3/18/2019	Night Drop/Mail Deposit		None	\$324.51	\$3,110.21
3/5/2019	Check #1161		None	(\$40.67)	\$2,785.70
3/4/2019	Check #1164		None	(\$70.00)	\$2,826.37
3/4/2019	Check #1159		None	(\$145.00)	\$2,896.37
3/1/2019	Check #1152		None	(\$10.00)	\$3,041.37

3/1/2019	Check #1126		None	(\$12.03)	\$3,051.37
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