

**NORTHWESTERN MICHIGAN AREA SERVICE COMMITTEE MEETING
MINUTES FOR JUNE 28, 2020**

OPENING: Zach W. opened with the Serenity Prayer. John W. read the 12 Traditions. Jen S. read the 12 Concepts. Dylan W. read the Service Prayer.

ATTENDANCE: Zach W., Jen S., Mark H., Pete M., John W., James K., Amanda C., Dylan W., Tim C., Casey D., Chris E.

WELCOME NEW GROUPS: N/A

OPEN POSITIONS: Co-Treasurer.

TRUSTED SERVANTS REPORTS

Secretary: Jen S.

May Minutes are complete and have been emailed to everyone and posted to the website. Thank you, Mark! Please email or text me your reports for today since I can't collect paperwork. Thank you for letting me serve.

Treasurer: Dave T.

Sorry folks for missing the meeting last month. I should probably be fired.

Anyway, the Area started with \$908.31 with \$131.66 income and \$658.74 expenses for a new balance of \$381.23.

Activities has \$485.13.

Retreat started with \$1,359.45 with an income of \$659.20 for a new balance of \$2,018.65.

Literature started with \$1,261.98 with \$56.00 income and \$833.31 expenses for a new balance of \$484.67.

I know that Retreat intended to return \$818.65 to Area but that will appear on next month's report.

RCM: James K.

Hey peeps!

Amanda C. and I attended region on June 7th on zoom. We need to do the CAR workshop. The second half of the WSC will be held sometime in August. They want our Area's results by August 1st. Voting will only take place on some motions. This was decided during the first half of the WSC. Amanda, Sally and I propose holding a workshop on Sunday July 26th. We have two different ideas of how to do the workshop that we can discuss in new business. The 2 issues still need to be discussed, the MSO board seat and the spiritual retreat. We would like to discuss as a body how we can come to a consensus before September. Other Areas were doing virtual meetings and weren't opening back up yet. The region PR chair is still open at this time. The elections for RD and RDA will be held in September. With MRCNA 2020 being cancelled they will start meeting again in November 2020. Thanks for letting serve,

JAMES K.

SUB-COMMITTEE REPORTS

Activities: Casey D. **Average Attendance:** Not reported.

All Positions Filled? Not reported. **Open?** Not reported.

We are trying to figure out a new date and location for our 80s dance. We are trying to decide if we should have it outside or inside. We feel it will still be successful with COVID. We may also plan an alternate activity due to high interest. We will also be discussing what the guidelines would be for these activities (mask, social distancing, etc.) and our annual Labor Day picnic.

Literature: Pete M. **Average Attendance:** 1

All Positions Filled? No **Open?** Yes

Beginning Balance: \$428.67
Income: \$124.63
Expenses: (\$530.60)
End Balance: \$22.70

The Literature Committee still needs a co-chair.

I reached out to the MSO to see about ordering from them. I went ahead and placed an order with them. If we continue to order from them, we will need to consider costs because they do charge more than WSO.

Public Relations: Dylan W. **Average Attendance:** Not reported.

All Positions Filled? Not reported. **Open?** Not reported.

I'm an addict my name is Dylan.

Hi, we are currently working on printing a small amount of paper schedules directing people to the website, phone number, and as many on person meetings that we know of at this time. Also, the meeting for professionals is being worked on and we decided to hold it via zoom. We have hope that this will increase attendance due to ease of access for said professionals as locating a proper venue for this at this time is a struggle.

Ils, Dylan W.

Retreat: Chris E. **Average Attendance:** Not reported.

All Positions Filled? No. **Open?** Not reported.

As previously reported, NWACNA for 2020 has been cancelled due to COVID. NWACNA 24 will take place in 2021. We have received refunds from Pat's Place in the amounts of \$520.00 (deposit) and \$159.00 (cabin payments). That brings our balance to \$2,018.65. We will be donating \$818.65 to Area and keeping the remaining \$1,200.00 in the funds earmarked for NWACNA.

We are looking into moving the Retreat to Ranch Rudolf for 2021. The logo and name of the Retreat chosen this year will be the same for 2021.

GROUP REPORTS

Boardman: Casey D. **Average Attendance:** 45 Thursday/25 Saturday **Donation:** \$0
All Positions Filled? Not reported **Open:** Not reported.

The Thursday night meeting is going well, and the energy is good. People are happy to have in-person meetings again. The Bryant Park meeting on Saturday is doing well.

Clean & Serene (Manistee): Amanda C. **Average Attendance:** 0 **Donation:** \$0
All Positions Filled? No **Open:** All

Clean and Serene, still not meeting at this time. The rehab facility where the meeting takes place may not reopen to meetings after this.

Freedom Group: Dylan W. **Average Attendance:** Not reported **Donation:** \$0
All Positions Filled? Not reported. **Open?** Not reported.

We are not sure if the church will let us meet at their facility again. We are currently meeting at the Civic Center Pavilion, Mondays at 6:00 p.m. rain or shine.

JFTBTB: Tim C. **Average Attendance:** Not reported **Donation:** \$0
All Positions Filled? Not reported. **Open?** Not reported.

We are having our meetings both in-person and via Zoom. We are social distancing and masks are required.

Never Alone: Mark H. **Average Attendance:** 8 **Donation:** \$0
All Positions Filled? Not reported. **Open?** Not Reported.

We had our first meeting on 6/23 after the Coronavirus shutdown. The kitchen is off-limits, and we did not use the tables. Sat in a circle using social distancing. Nice having a meeting in a circle, who needs tables? Not us.

Groups gonna be alright. Every Tues Never Alone Nooner
No subjects to bring to Area.

Wear a mask

New Attitudes (Manistee): James K. **Average Attendance:** Not reported
Donation: \$0 **All Positions Filled?** Not reported **Open?** Not reported

We are meeting Sundays at 8:00 p.m. at First Street Beach. We will be having a potluck on August 12 at 6:00 p.m. A flier will be coming.

Rise and Recover: Pete M. **Average Attendance:** 14 **Donation:** \$35.00
All Positions Filled? Yes. **Open?** N/A

We are meeting in person and on Zoom. We are planning a campout.

Women in Recovery: Jen S. **Average Attendance:** 15 **Donation:** \$0
All Positions Filled? Yes **Open?** None

The group is going well. We are now meeting in person and on Zoom Mondays at 7:00 p.m. We are not setting up tables or providing coffee. We are practicing social distancing. Masks are not required at this time.

Zoom Up North NA: John W. **Average Attendance:** Not reported **Donation:** \$0
All Positions Filled? No. **Open?** Co-GSR.

We have a lot of open chair positions. We will be discussing solutions at our Group Conscience.

BUDGET REQUESTS: None.

OLD BUSINESS

- 1. MSO Board Seat.** Region is looking for our vote at their next meeting. This Area decided that we have discussed this for months and polled the groups and feel that a consensus has been reached and our Area's vote will be to keep a seat on the MSO Board.
- 2. Activities Guidelines.** The Secretary did not provide these proposed Guidelines to everyone last month. She will distribute them this month with the Area Minutes and we will discuss the proposed Guidelines at the July Area meeting.
- 3. Ordering Literature from MSO.** Last month, we asked Pete M., Literature chair, to reach out to the MSO to determine what would be involved with ordering from the MSO in the future in an attempt to support them now that they have been able to correct their past issues. Pete did reach out and placed a small order with the MSO. He mentioned that they do charge more than the WSO. Previously, this Area had decided to only order from the WSO and Pete was asked to hold off on future orders from the MSO until this group had more information and could make a more informed decision. Pete will report more on the MSO and ordering from them at the July Area meeting.

NEW BUSINESS

- 1. CAR/CAT Workshop.** The RCM and the RCMA along with the RDA would like to hold a CAR/CAT Workshop for our Area. They asked whether we should hold the workshop in person or via Zoom or do a hybrid with both. Due to COVID and the geographical size of our Area, the consensus was to hold the workshop on Zoom. A flier is attached to these Minutes.
- 2. Reopening Meetings.** Groups meeting at parks need to follow City ordinances. Remember we are representing NA. When meeting at a facility, be sure to respect their wishes and requirements as well.

OPEN SHARE

CLOSE

NEXT MEETING WILL BE SUNDAY, JULY 19, 2020, 4:00 P.M.

INFORMATION TO TAKE BACK TO YOUR HOME GROUPS:

1. Please announce that Area has the following positions open: Co-Treasurer.
2. If there are any meetings in outlying areas (not Traverse City) that have the willingness and desire to host Area. Please let us know.
3. The Literature Subcommittee needs a Co-Chair. Contact Pete M. for more information.
4. Spiritual Principal a Day Book. The third batch of drafts are out for review. You can access them at www.na.org/spad. There are links you can click to enter your feedback.
5. CAR/CAT Workshop – July 26th via Zoom – see the attached flier. 😊

Service Prayer

God, grant us the knowledge that we may act
according to your divine precepts.
Instil in us a sense of your purpose,
make us servants of your will and
grant us a bond of selflessness that this
may truly be your work, not ours,
so that no addict, anywhere,
need die from the horrors of addiction.

North West Michigan Area Activities Subcommittee Guidelines

Purpose

The primary purpose of the Activities Sub-Committee is to assist the NWM Area Service Committee in furthering the unity of the fellowship within our Area, providing a greater sense of community for the Area NA Fellowship, and producing additional funds to help the Area and its groups fulfill their primary purpose of carrying the NA message to the addict who still suffers. We accomplish this by maintaining communications with the Groups represented and with Narcotics Anonymous as a whole in accordance with our Twelve Traditions and Twelve Concepts.

We do this by:

1. Providing the Area with recovery-oriented events such as (but not limited to)
learning days, workshops, dances, meeting marathons, etc.
2. Organizing, and executing fundraising events for purposes arrived
at by a conscience of the Area and in keeping with Area policy, the Twelve
Traditions, and the Twelve Concepts of NA
3. Unifying the Area by coordinating events and activities, and by encouraging
Group and Area support of these events
4. Carrying the message to the addict who still suffers.
5. To ensure that our primary purpose is carried out, the Activities Sub-Committee shall be directly responsible to the Area Committee.

Function

1. Encourage involvement in recovery and service for newcomers and all NA
Members.
2. Provide events and activities that foster unity, encourage fellowship, and carry
the message to the addict who still suffers by showing what fun can be had in NA.
3. Hold regularly scheduled Activities Sub-Committee meetings.
4. Provide detailed, written committee and treasury reports to Area in a timely manner in keeping with Area policy.

Trusted Servants

Chairperson -

Requirements

1. NA clean time decided by Area Committee
2. Prior NA Activities experience (preferred)
3. Willingness and ability to organize, motivate, and facilitate the Activities Committee
4. Willingness and ability to delegate tasks to Activities Committee members
5. Willingness and ability to communicate in between Activities Committee meetings with committee members and the Area administrative body
6. Willingness to practice the principles and Twelve Concepts of Narcotics Anonymous in all Activities affairs
7. Internet access

Responsibilities

1. Plan agenda for the meeting and schedule all meetings
2. Help organize and coordinate all events and activities for Area
3. Attend all Activities committee meetings and monthly Area sessions, lack of attendance without proxy for three consecutive meetings terminates position
4. Provide written report for Area
5. Actively includes and communicates with the Activities Co-Chairperson so as to provide Co-Chairperson with opportunities to prepare for the position of Chairperson
6. Present at all events

Co-Chairperson -

Requirements

1. 1-year NA clean time
2. Prior Activities experience (preferred)

3. Willingness and ability to assume responsibilities of the Chairperson in the absence of the Chairperson
4. Willingness and ability to communicate in between Activities Committee meetings and with committee members and the Area administrative body
5. Willingness to practice the principles and Twelve Concepts of Narcotics

Anonymous in all Activities-related affairs

6. Internet access

Responsibilities

1. Attends all Activities committee meetings, lack of attendance without proxy for three consecutive meetings terminates position
2. Attends all monthly Area sessions (When possible)
3. Carries out the duties delegated by the Chairperson of the Activities committee
4. Assumes responsibilities of the Chairperson in the absence of the Chairperson
5. Maintains communication with Activities committee members
6. Present at all events

Treasurer –

Requirements

1. Two years NA clean time
2. Verifiable source of income
3. Bookkeeping/accounting skills or other financial experience, preferably including previous Group treasurer experience
4. Willingness and ability to communicate with Activities Chairperson in between Activities meetings
5. Willingness to practice the principles and Twelve Concepts of Narcotics

Anonymous in all Activities-related affairs

6. Internet access

7. Ability to use Microsoft Excel or another spreadsheet program to create financial reports

Responsibilities

1. Keeps accurate financial records of each event
2. Handles all monies for the committee

3. Helps establish projected budgets
4. Holds all funds, including monies given to committee by Area, monies generated by ticket sales, and monies generated at the event and then turns all monies over to the Chairperson.
5. Holds all receipts and any other paperwork for each event (ticket stubs, rental agreement, etc.)
6. Ensures all accounts are satisfied
7. Attends all monthly committee meetings, lack of attendance without proxy for three consecutive meetings terminates position
8. Provides a financial report to the Activities committee
9. Provides a proposed budget for each individual event including a schedule of when monies are to be paid out
10. Present at all events

Co-Treasurer –

Requirements

1. One-year NA clean time
2. Verifiable source of income
3. Bookkeeping/accounting skills or other financial experience, preferably including previous Group treasurer experience
4. Willingness and ability to communicate with Activities Treasurer in between Activities meetings
5. Willingness to practice the Twelve Traditions and Twelve Concepts of Narcotics Anonymous in all Activities-related affairs
6. Internet access
7. Ability to use Microsoft Excel or another spreadsheet program to create financial reports

Responsibilities

1. Assists Treasurer in keeping accurate financial records of each event
2. Helps establish projected budgets
3. Attends all monthly Activities committee meetings, lack of attendance without proxy for three consecutive meetings terminates position

4. Assists Treasurer in creating financial reports for the Activities committee

5. Present at all events

Secretary –

Requirements

1. Six months NA clean time
2. Good note-taking skills
3. Computer skills
4. Familiarity with Microsoft Word or other word processing program in order to create documents such as meeting minutes and correspondence
5. Internet access
6. Willingness and ability to communicate with Activities Chairperson in between Activities meetings
7. Willingness to practice the principles and Twelve Concepts of Narcotics

Anonymous in all Activities-related affairs

Responsibilities

1. Records and types up minutes of each Activities Committee meeting
2. Attends all Activities Committee meetings, lack of attendance without proxy for three consecutive meetings terminates position
3. Maintains accurate records to give incoming secretary when term is up
4. Makes sure all event info is delivered to area web-servant
5. Makes all flyers
6. Makes sure minutes are available on Google drive

Co-Secretary –

Requirements

1. 90 days NA clean time
2. Good note-taking skills
3. Computer skills
4. Familiarity with Microsoft Word or other word processing program in order to create documents such as meeting minutes and correspondence
5. Internet access

6. Willingness and ability to communicate with Activities Secretary in between Activities meetings

7. Willingness to practice the Twelve Traditions and Twelve

Concepts of Narcotics

Anonymous in all Activities-related affairs

Responsibilities

1. Assists Secretary with recordkeeping of each Activities

Committee meeting

2. Attends all Activities Committee meetings, lack of attendance without proxy for three consecutive meetings terminates position

3. Responsible for making copies of fliers, meeting minutes, and reports

Hospitality-

Requirements and Responsibilities

1. 6 months NA clean time

2. Provides and serves refreshments for all events and keeps food service areas clean

3. Responsible for all monies pertaining to hospitality (safeguarding money given by Treasurer for purchase of supplies

4. Keeps all hospitality receipts from events and turns them over to the Treasurer or Chairperson

5. Responsible for and delegating to Co-Hospitality persons per event

6. Attends all Activities Committee meetings, lack of attendance without proxy for three consecutive meetings terminates position

Co-Hospitality-

Requirements and Responsibilities

1. Willingness to serve, some clean time preferred

2. Provides a safe atmosphere

3. Maintains crowd control outside event and at door

4. Present at all events

5. Help with set up and tear down

6. Help sell merchandise, food, tickets and other items

7. Not handle monies

**BE A PART OF THE
WORLDWIDE FELLOWSHIP
VOTE ON THE
FUTURE OF NARCOTICS
ANONYMOUS**



The presentation of the CAT and the CAR

July 26th 2020 at 4:00pm on Zoom

Meeting ID: 971 615 984

*The conference approval track and the
conference agenda report will be presented by
our Regional Delegate Alternate. Don't know
what those are? Come find out! Voting will take
place during this time. Come be a part of the
future of NA. YOUR voice matters!*

Questions & Zoom password contact Amanda C. 231-510-4499