

# **Public Relations Subcommittee Meeting Minutes** **January 2025**

**MEETING DATE:** 1/5/25

**ATTENDANCE:** Megan S, Dean A, Sally S, Michelle A, Gil U

**OPEN POSITIONS:** Meeting List Coordinator, Co Secretary

**12 TRADITIONS:** Michelle A.

**12 CONCEPTS:** Dean A.

**SERVICE PRAYER:** Gil U.

## **TRUSTED SERVANT REPORTS:**

**Chairperson: Megan S.**

Hi Fellows,

Our revised PR guidelines were approved at the NMASCNA level, I will be posting them onto our website under the Guidelines directory folder so the most up to date ones will be available. We currently have Co-Secretary and Meeting List Coordinator positions still open so please announce that at any meetings you attend.

For transparency purposes I am reporting to that I turned in a total of \$41.00 to our Area from our PR Open Talk 7<sup>th</sup> Tradition from the months of September, October and November 2024. It is the Areas expectation that we use these funds during the month we receive them to purchase any supplies or PR related materials with these funds, report what we spent it on at Area with receipts and then turn in any remaining balance. I will be using the 7<sup>th</sup> tradition from December 2024 to pay rent to Jacobs Well for our monthly Open Talk meeting this month and then will be turning in the remaining balance at this month's Area unless anyone can think of what we need to purchase with those funds. Before January 2025 Area I will personally be purchasing the envelopes needed for the ER packets and will request reimbursement from the Area this month. That way we will be ready to put them together hopefully in February!

I have already submitted an order to the Copy Shop for our new quarterly schedules to be printed and will be taking them to the January Area. I printed extra to have for our ER packets. I also submitted our budget request for the IP's we requested be purchased by Area. That budget request was also approved, and Literature has placed our large order and are waiting for that to arrive from WSO. As soon as we have those, we should be able to move forward with putting those packets together. We will also need to create a list of facilities and law enforcement agencies that we think would benefit from them. I'm thinking we can create a google sheets document and put it on our chat so we can all list facilities we have knowledge of that should receive one. Unless someone else has a different idea of how we could collect those locations? I'm not originally from around here so were going to need to work together to get a list together. Once we get a collective list of the names of locations I can add their addresses. When we begin to deliver them we will need the addict to list the person and contact information with the facility on the list that they were in contact with so we can reach out to them if needed in the future and also share our PR contact information with them so that facilities can reach out to us for more packets if needed.

I'll be completely honest- I haven't been very service/PR focused this last month; I apologize for that. I have a lot on my plate personally with my mom right now and I am so lucky to have all of you and Karah to lean on when I fall short. I am incredibly grateful for all of your hard work and dedication to our collective PR efforts.

I think that's all I have for this month!

Don't forget, it's OK to be clean! Thanks for letting me serve!  
Megan S.

**Co-Chairperson: Karah B.- No Report**

**Secretary: Gil U.**

Minutes have been sent 1/9/25

**Co-Secretary: POSITION OPEN**

**Correctional Facility Coordinator: Katy G.**

Hey fam Tim suggested I send a letter to judge Cooney to get us into the jail sooner - a few LEINs were expired at the Oaks facility so I am working on getting those redone now to make sure there isn't any more missing weeks at the prison. I will work on the letter to judge Cooney this week!

Thanks for letting me serve!

**Treatment Facility Coordinator: Dean A**

Hello, PR peoples... This month was a weird one. With holidays falling smack in the middle of the week. The treatment facilities had arranged to do 12 step program events. The detox and dakoske was still held but mostly by subs. I had a request from dakoske for new schedules and white books.

I look forward to continuing after the mess of the holidays and everything returning to normal.

**Fellowship Development Coordinator: Michelle A**

For the month of December traveling was kept to a minimum due car issues. My car is currently in the shop. Christmas also played a big part in my lack of availability to travel. I have had out-of-town family visiting for the past two weeks.

With that being said, I am visiting the Kalkaska meeting regularly that has been flourishing and has grown in numbers in the past couple months.

I am still learning how to navigate this position, what my responsibilities are and will continue to grow and serve, with plans to travel to outline meetings in the near future. I have had some time in my schedule open up to make this more feasible.

Thank you, Michelle A.

## **Meeting List Schedule Coordinator: POSITION OPEN**

### **Phone Line Coordinator: Sally S.**

Phone line is good! I met with region PR person and we're getting ready to change for calls to be sent locally first. More will be revealed! If we'd like to do a phone line training, I hope we can do it this summer. That way we can add more people to the phone line.

### **Community Outreach Coordinator: Kieffer B.**

Addict named Kieffer.

Been quiet as far as community outreach goes, I forgot to talk to Safe Harbor, but I will do that as soon as possible don't be scared to remind me other than that sorry I cannot make it I love you all, thank you for your service.

### **OLD BUSINESS:**

- Guideline changes recommended by the PR Subcommittee were approved at the NWMASCNA level. **RESOLVED**
- ASC approved the purchase of 400 IP's to be used for our ER/Law Enforcement packets. **RESOLVED**
- Review the meeting formats for treatment centers- the formats are currently linked in the group chat. Sally will bring printed copies next PR, but please take a look online and make comments to formats. **TABLED**

### **NEW BUSINESS:**

- NA LEARNING DAY EVENT: has been set for Saturday, March 8, 2025, from 4pm to 6pm (SAVE THE DATE). Free event to attendees, Pizza will be served. Sally will update the flyer and send it in the PR chat for approval before dispersing/posting.

- Megan S. will make a budget request at the January Area for the amount of \$100 for the purchase of pizza to be served at the NA LEARNING DAY Event in March.
- Megan S. will make a budget request at the January Area in the amount of \$17,60 for the purchase of 20 copies of the Little White Booklet to be used in our Treatment Center NA binders
- Public Relations will pay \$20 or collected 7<sup>th</sup> tradition (whichever's lesser) to the Recovery First Group for the use of Jacob's Well space for our monthly PR Open Talk meeting held every first Sunday of the month at 7pm.

**OPEN SHARE**

**—MEETING CLOSED—**

**NEXT MEETING WILL BE HELD:**

**SUNDAY, FEBRUARY 2, 2025 at 5PM**

**AT**

**JACOB'S WELL**

**1121 E. Front Street, Traverse City, MI 49686**